

# **Protocol for Willow Park Church Gathering in Lake Country Community Gym**

Capacity - 47

Note- Lake Country is a one day a week rental property. This is the protocol given to the District of Lake Country to be approved for us.

To ensure our service is at the number allowed for a service we will have a registration system in place for Willow Park church members to sign up for service.

This registration system will also help with tracing and will also have boxes that attendees will check off assuring they understand and will follow best practices for the service and also are not exhibiting symptoms of Covid and are not sick.

This registration system will also be for our volunteers also.

We will have signs up that specify please do not enter if you are exhibiting the following:

- are exhibiting symptoms of COVID19
- are at high risk highest risk are: have underlying medical condition: chronic lung disease; moderate to severe asthma; serious heart conditions; immunocompromised; diabetes; chronic kidney disease/undergoing dialysis and/or liver disease
- have had symptoms of COVID-19 in the last 10 days.
- Have been sick the last 14 days
- have been self directed by Public Health to self-isolate.
- have arrived from outside of Canada in the last 14 day
- have had contact with a confirmed COVID-19 case in last 14 days
- have a runny nose, fever or are exhibiting any signs of sickness

We will have another sign that shares our best practices while in attendance:

- Practice good hygiene
- Frequent hand washing
- Avoid touching your face
- Cough into your sleeve
- No handshaking or hugging
- Keep a safe distance from others – 6 feet

Protocol:

Our volunteers will follow the do not enter into the facility adherence mention about.

We will have a Front door host volunteer at the entrance into the school foyer with the list of attendees for the service.

The volunteer will only let those into the service who have registered to ensure that we are only letting in the required number for a gathering under 50.

They will also secure the door for the service to ensure no one will enter into the gym.

The volunteer at the entry will be wearing a PPE mask

There will also be hand sanitizer at the entrance.

In the foyer leading to the entrance to the gym we will have markers on the floor indicating sick feet in space while attendees wait to be seated by a Host located at the entrance into the gym

The Host will be wearing a PPE Mask and will direct the attendees to their designated spot within the gym.

Within the gym we will mark off spaces of 6 feet or more to provide proper distancing within the gym. This will adhere to the proper distance we need to have in order to have a gathering over 50.

We will use the appropriate plastic chairs provided by school to set up in the gym.

**Bathroom Protocol: We will follow protocol that is already in place by District for the bathroom**

**Announcement will be made at beginning of service to inform of bathroom protocol**

- If Bathroom need to be used we will direct a path that leads from the gym into the hallway bathrooms are. There will be a one at a time use of each bathroom. With 6 feet distance marked off in the hallway for those who are waiting to use facility.
- To get to the bathroom we will mark off a path that leads out the gym entrance doors and into the hallway so attendees can wait in line.
- Our Volunteer who looks after entrance into the gym will look after bathroom lines permitting one person in at a time.

Exiting service will be the same as entrance into the service

We will direct attendees one by one, or family by family to exit one at a time providing six feet in space to leave the gym.

We will direct attendees out into the parking lot.

There will be hand sanitizer station set up at the door as attendees exit.

We will also provide hand sanitizer stations in the foyer and also the gym.

**Our Service Format** –

We will need Access to sound system in Gym.

There will be no bulletin handouts

There will be no coffee served

No kids ministry

This will be a touchless service

Our services will be an hour in length and will feature speaking and singing.

We will do our spacing in two ways for singing:

6 feet in social distancing and attendees required to wear masks

Worship Leader will space themselves 12 feet

**OR**

12 feet in social distancing and no mask

Worship Leader will have be spaced 12 feet from nearest guest.

