

TRAINING AGENDA:

Dwell Gatherings Overview:

9 & 11 am at Hwy 33 (Auditorium, Gym & Upper Room)

9 & 11 am at South (Auditorium)

9 am Lake Country (Gym)

5:30 pm Pursuit at Hwy 33 (Auditorium & Gym)

11 Gatherings each Sunday!

Each Dwell room has 1 worship leader, 1 host (staff or elder) and 1-2 volunteers (check-in, seating & cleaning).

There will also be live speakers and tech people in some of the spaces depending on the weekend.

The speaking in the Hwy 33 and South Auditoriums is being streamed live to our online audience.

Experience

We are creating a touchless and safe experience for worship. Phil mentioned way back in March at the beginning of Covid that one reason we are moving online is because we want to care for our neighbor. Even more so now that we are gathering back together we want to do in such a way that shows care for our neighbor.

Wearing a mask might feel a bit weird. But we do so to be a good neighbor. For those who might come that are older or more vulnerable to Covid. We live like Christ and sacrifice our comfort for our neighbor.

When we sing, you will need to wear a mask if you intend to sing. When the speaking is happening mask will not need to be worn.

Willow Park Safe Practice Rules

If you...

- are exhibiting symptoms of COVID19
- have had symptoms of COVID-19 in the last 10 days.
- Have been sick the last 14 days
- have been self directed by Public Health to self-isolate.
- have arrived from outside of Canada in the last 14 day
- have had contact with a confirmed COVID-19 case in last 14 days
- have a runny nose, fever or are exhibiting any signs of sickness

Employees/Volunteers will engage in our best practices while they work or at a gathering with attendees on site:

- Frequent hand washing
- Avoid touching your face
- Cough into your sleeve
- Disinfect frequently touched surfaces
- No handshaking or hugging
- Maintain physical distancing outside your household
- Small numbers of contacts
- Keep a safe distance from others

Potential Changes to Service Times:

We may be making changes to service times in the fall (eg: adding a third 8am service at Hwy 33 and South and a second service at Lake Country) so just keep that in mind! We will be making changes and adjustments as we get all of this up and running.

What the roles will look like-

Front Door Attendant -will wear a mask, will greet all attendees with a warm welcome, will be required to make sure that attendees coming into the service are registered for the service they are about to attend, will make sure all volunteers are present. This is required to confirm that we are staying at 50 or under for the isolated section we are gathering in. They will also help see attendee.

In between service the Front Door Volunteer will partake in cleaning high touch areas in preparation for the next service.

Usher –will wear a mask, will greet attendees with a warm welcome, will guide attendees to a designated spot in the area of worship they will be gathering in, will also be required to wipe down all highly touched spots in between services.

Front Door Volunteer or Usher will be present at exit to greet people as they leave and also to oversee the offering as it is placed in the bin as people leave.

After attendees leave whoever is there at the exit will seal up the money drop into the deposit bag and give it to staff member on site.

Do not worry...you will not have to handle any money.

Dwell Volunteer Time Commitment:

Volunteers please come 30 minutes before the service
At Hwy 33 and South we are asking volunteers to serve at both services if possible (8:30-12:30)

Checking-in & Seating Guests:

One person will be checking in guests using the Planning Center app on a smartphone. There will be a printed guest list available, but the information does need to be transferred into the Planning Center app before the end of the service.

A second person will be helping guests get seated (the Hwy 33 auditorium will have a seating chart to aid with this).

Walk-In Guests:

We will have a form available to fill out if we have a walk-in guest and if there is space for them (max 50 people in the space, max 35 in the Hwy 33 Upper Room). There will be a radio in each room with the Host (staff member or elder) so we can check what rooms have spaces left and communicate between rooms.

Masks:

We are asking all guests to bring their own mask if they have one. We will also have masks available to hand out if necessary. People will need to wear a mask if they are singing.

Kids:

We do not have any kids programming. There will be an activity package and a clip board available for each child. The clipboards need to be left on the seat after the service so they can be cleaned.

Cleaning:

Doors are open to church so no need for guest to touch doors.

Seats/Pews
Bathrooms
Kids Clipboards
Other Surfaces

Each Location has a central cleaning space to gather supplies – South it is boys locker room.

At this location you will gather your bucket and fill it up with warm soapy water, Sanizer spray bottle, rags.

Steps to clean- Cleaning touched areas.

Chairs in Auditorium
Bathroom handles

First wipe with soapy water

Second spray with Sanitizer and wipe

How to sign up to serve:

We will be sending out an email to all of our volunteers with a link to Planning Center. There you can see what volunteer positions are available at each location and you can sign up there.

You will receive a conformation email and a reminder email when your volunteer date approaches.

If you need to cancel please give us as much notice as possible so that we can fill the spot